



The All Women's Action Society (AWAM) is an independent, non-profit women's organisation working to create a just, democratic and equitable society.

Our work involves lobbying for legal reform, training and campaigns to raise awareness on issues surrounding women's human rights, as well as providing counselling and legal information to support women facing violence and discrimination. AWAM would like to invite applications for the following vacancy:

Title: Assistant Programme Officer

Start date: Mid-July 2015 or as negotiated with AWAM. The position will be on contract basis for an initial one-year period with yearly renewals.

Salary: As this is an entry level position, salary will commensurate.

Requirements:

- Understanding of and commitment to human rights and gender equality.
- Good spoken and written English and Malay language skills.
- Team player with a positive attitude, and as well as able to work independently.
- A degree or experience related to women's rights would be advantageous.
- Any experience in coordinating and organising events would also be advantageous.

Fresh graduates are encouraged to apply as training will be provided.

How to apply:

Please send us:

- (1) a resume,
- (2) a cover letter which addresses the requirements and sets out why you want to work with AWAM, and
- (3) contact details of 2 referees.

Send the above application by **15th July 2015** to Emily O. Mathius, Finance and Administration Assistant Manager. Email: finance.awam@gmail.com with the subject heading: **Application for Assistant Programme Officer**. Tel: 03 - 7877 4221.

AWAM thanks all applicants for their interest. Only shortlisted applicants will be contacted.